

**Dr. Barbara Clancy**                      **Office: Lewis Science Center #120**  
**Office hours: Tues/ Thurs 12:30 – 1:30 and 4-5 pm, Fri online 9 – 11 am**  
**email: [barbaraclancy@mac.com](mailto:barbaraclancy@mac.com)**  
Phone: 450-3210 Please note: email is a much better way to contact me.

**When you email me, please put “Neuro Class” in the subject line. Always begin emails to your professors with “Dear Dr.....” (never with “Hey” or “Hi”). If you call and leave a message, please say your name, class and phone number clearly –twice.**

**PLEASE NOTE Dr. Clancy’s web page <http://faculty.uca.edu/bclancy/Biology%203370.html>**

My slides may be printed out and brought to class – but to do well, you **MUST** take your own notes in class.

**Text:** The required textbook is *Neuroscience – Exploring the Brain*, Bear, Connors & Paradiso, 3rd Edition

**Attendance:** You are expected to attend every class session. Attendance will be taken indirectly and directly. Student accumulating more than two absences from lecture may be dropped from the course with a WF.

**Disability Disclosure:** Any student with a documented disability (including physical, learning, psychiatric, vision, hearing) who needs to arrange reasonable accommodations must contact the instructor and Disability Services (450-3135) at the beginning of the semester.

**Student Handbook/Policies:** You must become familiar with the policies and information contained in the UCA Student Handbook. Please pay particular attention to the Academic Policies beginning on page 26 and the Sexual Harassment policy beginning on page 93. <http://www.uca.edu/divisions/student/handbook/>

**\*\*\*PLEASE understand that all academic work is conducted under an honor code. Any student who plagiarizes, or engages in any other dishonest behavior (including cheating or giving assistance on a test, exam or written report or assignment), will be dropped from the course with a WF. The chairman of the department and the admissions committee for the student's proposed major will also be notified. Defining plagiarism can be confusing, so if you are in any doubt over what might be considered plagiarism, please ask.**

**NOTE\*\*The University of Central Arkansas affirms its commitment to academic integrity and expects all members of the university community to accept shared responsibility for maintaining academic integrity. Students in this course are subject to the provisions of the university's Academic Integrity Policy, approved by the Board of Trustees as Board Policy No. 709 on February 10, 2010, and published in the Student Handbook. Penalties for academic misconduct in this course may include a failing grade on an assignment, a failing grade in the course, or any other course-related sanction the instructor determines to be appropriate. Continued enrollment in this course affirms a student's acceptance of this university policy.**

**Some rules- please remember we are professionals. No gum, food, drink. No phones or electronics (no laptops). No bare feet. No feet on chairs. Anything said during lecture must be said to the entire class.**

**Tests/Grading:** Tests may consist of multiple choice, matching, and/or essay and short answer questions. There are six tests – five given during the academic semester (100 points each) and a take home final exam (100 points)     **NO TEST GRADE WILL BE DROPPED.**

**Test dates and total possible points for each are listed in the class schedule.**

**Makeup Exams:** If you have an emergency where you miss a lecture test, you must let me know as soon as possible by email or phone, and you must supply written documentation or a 0 will be averaged into your test grades. In the case of an emergency, there will be one make up test given at 1pm on Study Day. The instructor will decide the format and material for this test. **Only one make up test is permitted for each student.**

**Please note:** Every attempt will be made to keep within the schedule attached to the syllabus, however, the instructor reserves the right to make changes as needed to best serve the needs of the students taking the course. **On some occasions, this schedule may be altered to best serve the needs of the class.**